

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

July 13, 2026

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of June 8, 2026

EXECUTIVE SESSION:

- a. Personnel Matters:
 1. Staffing
 2. Departmental structure/organization
 3. Benefit claim

- 4. PRESENTATIONS:** None

- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Check Register of June 26, 2026, in the amount of \$72,443.66.
- b. Check Register of July 3, 2026, in the amount of \$346,685.40.
- c. Check Register of July 10, 2026, in the amount of \$100,993.76.
- d. Payment to Houck Services, Inc. in the amount of \$51,990.00 for the roof replacement at the Municipal Services Center.
- e. Payment to Kinsley Construction, LLC in the amount of \$233,390.61 for the Westport Basin Retrofit Project.

- f. Adopting **RESOLUTION 2026-R-26**, appointing the firm of Maher Duessel as Township Auditor, effective June 22, 2026.

7. PRESIDENT CARON

- a. Accepting a motion to enact **ORDINANCE 2026-04**, amending Chapter 220 Zoning, providing regulations for data centers.

8. HUMAN RESOURCES

- a. Discussion and possible action: Accepting the resignation of Thomas Rigling, Division of Fire Rescue (DFRS) Chief, in the Public Safety Department, effective July 12, 2026.

9. PUBLIC SAFETY

- a. Discussion and possible action: Discussion and possible action: Assigning Anthony Deaven, Emergency Medical Services (EMS) Captain, in the EMS Department, to act in the capacity of the Division of Fire and Rescue Chief, on an interim basis, effective July 13, 2026.
- b. Discussion and possible action: Authorizing staff to advertise for a Division of Fire Rescue Chief, in the Public Safety Department, to fill the vacancy created by item 8.a.
- c. Discussion and possible action: Adopting **RESOLUTION 2026-R-27**, ratifying entering into an agreement with the federal State Plan of Operations (SPO) between the Commonwealth of Pennsylvania and the Lower Allen Township Police Department, allowing Law Enforcement Agencies to purchase and obtain excess personal property from the Department of Defense (DoD), originally executed September 29, 2025.
- d. Discussion and possible action: Authorizing staff to enter into an agreement with Locality Media, LLC dba First Due, a Sourcewell vendor, for a subscription to the First Due public safety software through the remainder of 2026 in the amount of \$7,560.00. First Due will replace existing public safety software and services approved within the 2026 budget.
- e. Discussion and possible action: Authorizing staff to apply for the Byrne Justice Assistance Grant (JAG) under the Pennsylvania Commission on Crime and Delinquency (PCCD) to replace the Police Department's use-of-force (UOF) simulator through a purchase from Ti Training, a Sourcewell vendor, in the amount of \$201,451.00. This is a full reimbursement grant, all costs are inclusive with the initial purchase, and there are no maintenance costs impacting future budgets.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Update: Zoning Hearing Board dockets.

11. PUBLIC WORKS

- a. Discussion and possible action: Awarding the Beacon Hill Radar Site Project to Mason Dixon Contractors, LLC, the lowest responsible bidder, with a total bid, based on desired alternates, of \$705,016.00 (\$748,872.00 Base Bid minus \$26,530.00 Deduct Alternate No. 3 and minus \$17,326.00 Deduct Alternate No. 4).

12. FINANCE

- a. No agenda items.

13. MANAGER

- a. Discussion and possible action: Authorizing staff to prepare a Request for Proposal (RFP) for a Township Solicitor with the tentative appointment date of January 1, 2027.
- b. Update: July 4th Storm.
- c. Discussion and possible action: Establishing the Township's Trick or Treat date for 2026. Based on past practice, the tentative date would be Thursday, October 29, 2026, from 6-8 PM, with a rain date of Saturday, October 31, 2026, from 3-5 PM. Staff is looking to publish the date in the upcoming Township Newsletter and on the website.

14. COMMISSIONERS REPORTS

15. NEXT MEETING: Monday, July 27, 2026, at 6:00 p.m.

16. ADJOURN